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June 26, 2020

County Clerk  
800 S. Victoria Ave.  
Oxnard, California 93009-1940  
[Clerkoftheboard@ventura.org](mailto:Clerkoftheboard@ventura.org)

Re: Public Records Act Request Regarding Exclusive Right to  
Negotiate Agreements with Channel Islands Harbor Properties  
LLC in June 2020

Honorable Clerk,

On behalf of our clients, the Harbor and Beach Community Alliance, under the California Public Records Act § 6250 et seq., we are requesting all writings regarding exclusive right to negotiate agreements (ERNs) between the County and Channel Islands Harbor Properties LLC (CIHP) involving any County staff or elected officials in the month of June 2020.

This request would include, but not be limited to, all communication and documents related to the required deliverables for ERNs including but not limited to those with Harbor Department staff.

Our request involves all Harbor Department communications regarding review and recommendations to CIHP.

Please include all correspondence, analyses, memos, emails, text messages, meeting notes and phone logs related to these deliverables and inquiries from the period June 1, 2020 to June 30, 2020. Specifically, but without limitation, our request includes any communications on personal devices during the Board of Supervisors' meeting on June 23, 2020, as provided in *City of San Jose v. Superior Court* (2017) 2 Cal.5<sup>th</sup> 608.

Documents responsive to this request will overlap with our concurrently submitted request for all writings for the time period beginning

Clerk of the County of Ventura  
June 26, 2020  
Page 2

January 1, 2020, but we anticipate this request will be more quickly processed. The present request encompasses all writings about the ERN, not just deliverables in the ERNs.

If there are any fees for searching or copying these records, please inform me. However, I would also like to request a waiver of all fees in that the disclosure of the requested information is in the public interest and will contribute significantly to the public's understanding of the issue.

The California Public Records Act requires a response within ten business days. If access to the records I am requesting will take longer, please contact me with information about when I might expect copies or the ability to inspect the requested records. If you deny any or all of this request, please cite each specific exemption you feel justifies the refusal to release the information and notify me of the appeal procedures available to me under the law.

Thank you for your attention.

Sincerely,

A handwritten signature in blue ink that reads "Douglas P. Carstens". The signature is written in a cursive style with a horizontal line extending to the right.

Douglas P. Carstens

Clerk of the County of Ventura  
June 26, 2020  
Page 3